

APPLICATION FOR ADMISSION

HOLY NAMES UNIVERSITY

Liberating Minds • Transforming Lives • Since 1868

APPLYING FOR ADMISSION TO HOLY NAMES UNIVERSITY

Return your completed application (along with supporting materials needed for the program to which you are applying) and the appropriate application fee to the address below. You may also apply online at www.hnu.edu/apply.

Application Fees

Undergraduate (Includes Traditional Undergraduate Programs, Weekend College, ex.cel Program, and Certification Programs)

Freshman: \$50

Transfer: \$50

Graduate

All applicants: \$65

International

(Must be paid in addition to Undergraduate or Graduate application fee)

High school credential evaluation fee: \$75

College credential evaluation fee: \$190

Holy Names University
Division of Enrollment Services
3500 Mountain Blvd
Oakland, CA 94619

Instructions for Applying to Undergraduate Programs

Freshmen and Transfers

- 1A. Request an official transcript from your high school showing at least six semesters. Have it sent directly to the Division of Enrollment Services.
- 1B. For transfer applicants, request official transcripts from your high school and all colleges and universities attended. A high school transcript is not required if you have more than 30 transferable semester units (45 quarter units).
2. Take the SAT I or ACT test and be sure to include Holy Names University as a recipient of the scores (SAT code is 4059 and ACT code is 0230).
3. Ask a teacher, counselor, or employer who knows you personally and academically to write a recommendation for you and return it directly to the Division of Enrollment Services.
4. If you are applying to the Three-Year Degree Program, include with your application a statement regarding what Advanced Placement or International Baccalaureate examinations you have taken or expect to take.

5. Priority application deadlines for freshmen are August 1 for the fall semester, November 1 for the winter trimester, and December 1 for the winter semester.
6. All applicants are strongly encouraged to complete the Free Application for Federal Student Aid (FAFSA) by the March 2 priority deadline. In addition, California residents should submit a GPA Verification Form to the California Student Aid Commission by March 2, the deadline for Cal Grant eligibility. The HNU financial aid code is 001183.

Applicants to the **Weekend College, ex.cel Program**, and the **Bachelor of Science in Nursing for Registered Nurses** should complete the following requirements:

1. Submit a professional résumé with your Application for Admission.
2. Request official transcripts from all colleges/universities previously attended.
3. Request a professional recommendation from a person who knows you in a professional capacity and ask that person to send this recommendation directly to the Division of Enrollment Services.
4. For applicants to the Bachelor of Science in Nursing Program, please submit a Statement of Purpose and a copy of your RN License with your Application for Admission.

Instructions for Applying to Graduate Programs

All materials should be sent to the Division of Enrollment Services. In addition to a completed Application for Admission, please provide two official transcripts of all undergraduate and graduate records. Also required:

1. Letters of Recommendation. Submit two letters if applying for admission to Pastoral Counseling, Counseling Psychology, Culture and Spirituality, MSN, MBA, MSN/MBA, Music, or Bachelor of Science in Nursing for Registered Nurses. Submit three letters of recommendation if applying to the Education program.
2. Statement of Purpose. Statement should be four to six pages for Pastoral Counseling or Counseling Psychology. Statement should be two pages in length for all other programs.
3. Interview. An interview is required for Pastoral Counseling, Counseling Psychology, and Education.
4. Audition. An audition is required for Music applicants.
5. CBEST results and Subject Matter Competency results. These materials must be submitted with Application for Admission to the Education program (credential students only).
6. Résumé. This should be submitted with Application for Admission to MSN, MBA, MSN/MBA, and Nursing programs.
7. RN License. This should be included with applications to the Bachelor of Science in Nursing for Registered Nurses program.

continued on inside back cover

APPLICATION FOR ADMISSION

HOLY NAMES UNIVERSITY | 3500 MOUNTAIN BLVD | OAKLAND, CA 94619 | 800.430.1321 | WWW.HNU.EDU

NAME _____
Last First Middle

Name on transcript if different from above _____

Social Security No. -- Date of birth: M. D. Y. Gender: M F

U.S. Citizen Permanent Resident (Green Card) International

Country of Citizenship (if not U.S.) _____ Country of Birth: _____ First Language _____

BIOGRAPHICAL INFORMATION

Please print your permanent address as you would on an envelope for mailing :

Please print your mailing address here (if different from address at left):

Home phone number (_____) _____
Area Code Number

Email address _____

Current Employer _____

Occupation/Title _____

Business phone number (_____) _____
Area Code Number

Email address _____

Have you attended HNU previously? Yes No Date/Program _____

ENTRY TERM

Term for which you are applying for entry:

Semester: Fall Spring Summer Year 200__

Trimester (Weekend College only): Fall Winter Spring Year 200__

ENROLLMENT STATUS

Full-Time Part-Time

PROGRAM (Check one only)

Traditional Undergraduate

Full-Time Part-Time Three-Year Degree Program

Adult Undergraduate

ex.cel Program Weekend College Certification/Credential

Bachelor of Science in Nursing for Registered Nurses

Graduate

Please indicate academic interest from list provided on the inside back cover. Note concentration track if applicable.

How did you learn about Holy Names University? Friend HNU Alumni Newspaper ad

Radio Station _____ Other _____

Ethnic Background (optional) African-American/Non-Hispanic Native American Asian American Pacific Islander

Hispanic/Latino/Chicano American Caucasian/Non-Hispanic Multi-ethnic Other _____

Are you interested in living on campus? Yes No

Have you served in the military? Yes No What branch/career field? _____

INTERNATIONAL STUDENTS

If you are an international student from a non-English speaking country, you must take the Test of English as a Foreign Language (TOEFL). Please indicate when you took or will take this exam. Acceptable substitutions for TOEFL are English Language School (ELS) Level 107 Certification for undergraduate applicants and Level 109 Certification for graduate applicants.

TOEFL Test Date/s _____ Highest Score _____

ENROLLED IN ELS Date/s _____ Location _____

TEST INFORMATION

The SAT I Reasoning Test or the ACT is required of all freshman applicants and transfer applicants with fewer than 30 transferable semester units. Please indicate when you took (or will take) one of these exams.

SAT

ACT

Test Date/s _____ Test Date/s _____

Highest Verbal Score _____ Highest Composite Score _____

Highest Mathematics Score _____

EMERGENCY INFORMATION

Name of Emergency Contact _____ Relationship (Spouse, Parent, Guardian, Sibling, etc.) _____

Work Phone _____ Home Phone _____ Cell Phone _____ E-mail Address _____

Street Address _____ City _____ State _____ Zip Code _____

FAMILY INFORMATION (For Traditional Undergraduate applicants only)

Guardian (Father or Mother, Spouse) – Last Name, First, Middle

Street Address City State Zip Code

College Attended Degree Occupation

Other Guardian (Father or Mother) – Last Name, First, Middle

Street Address City State Zip Code

College Attended Degree Occupation

Siblings

Name School Attending or Last Attended Grade in School/Degree Earned

ACADEMIC INFORMATION

Beginning with your most recent school, please list all high schools and colleges in which you have been enrolled.

Name of Institution City/State Dates Attended Mo/Yr to Mo/Yr Degrees, Diplomas Certificates Date Received or Anticipated

Please list the courses you are currently taking and courses planned for next term if applicable. For undergraduate applicants, please indicate if the course are Honors (H) or Advanced Placement (AP).

Current Term Next Term

EMPLOYMENT EXPERIENCE

Please list your employment experience, beginning with your current or most recent position and including summer jobs or internships if you are applying to an undergraduate program. Continue on a separate page as necessary.

Employer Position Work Experience Dates Employed Hours Per Week

1. _____
2. _____
3. _____
4. _____
5. _____

ACTIVITIES, HONORS, AND LEADERSHIP EXPERIENCE

Please indicate your principal school, community, and family activities, listing them in order of importance to you beginning with the most important.

Activity	Years of Participation	Hours per Week Spent in Activity	Positions Held and/or Honors Earned
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

COLLEGE CHOICE

Please list other colleges to which you are applying:

Name of college/location _____

Name of college/location _____

Name of college/location _____

ALUMNI RELATIONSHIPS

If you have Holy Names University alumni in your family, please list their name(s), relationship and class year.

FINANCIAL AID

Will you be using Corporate Tuition Reimbursement? Yes No

Are you planning to apply for need-based aid? Yes No

To apply for need-based financial aid you must complete the Free Application for Federal Student Aid (FAFSA) via the internet at www.fafsa.ed.gov. Be sure to list the Holy Names University code, 001183.

Your FAFSA application was or will be filed on _____

California residents should also file a GPA Verification Form (available at your school) with the California Student Aid Commission to be eligible for Cal Grant consideration. For Cal Grant both forms must be postmarked no later than March 2.

Your GPA Verification Form was or will be filed on (California residents only) _____

SIGNATURE

I certify that all information on this application is complete and accurate to the best of my knowledge.

Signature _____ Date _____

Parent's Signature _____ Date _____

(If applicant is or will be a minor upon enrollment at Holy Names University)

Holy Names University does not discriminate on the basis of race, color, age, sex, sexual orientation, religion, physical/mental disability, marital status, national or ethnic origins in the administration of its educational or admission policies, scholarships and loan programs, and athletic and other university administered programs.

Additional Requirements for International Applicants

International students must submit the following documentation (in addition to the Application for Admission and specific program requirements listed below). Please note: candidates for admission cannot be evaluated until all required documents have been received and financial aid applications cannot be processed until a candidate has been fully accepted.

International applicants must pay a high school credential evaluation fee of \$75 and a college credential evaluation fee of \$190 (if you have taken college level courses). Please note: These fees are one-time charges (not per-document charges) to be paid in addition to application fees listed above.

1. Confirmation of Financial Resources, Affidavit of Financial Support, and Bank Statement.
2. English Proficiency. Undergraduate applicants: TOEFL 163 computer-based, 490 paper-based; ELS Level 107; one semester of freshman composition with grade of B or higher; ACT or SAT scores. Graduate applicants: TOEFL 213 computer-based, 550 paper-based; ELS Level 109.
3. International credentials are evaluated according to the published guidelines and placement recommendations of Projects in International Education Research (PIER), the American Association of Collegiate Registrars and Admission Officers (AACRAO), and NAFSA Association of International Educators.
4. Applicants already in the United States must submit a copy of their current visa.

Traditional Undergraduate Programs

Biological Science
Business
Computers and Communications
English
History
International Relations
Liberal Studies
Music
Nursing (partnership with Samuel Merritt College)
Philosophy and Religious Studies
Pre Law
Pre-Professional Health Science
Psychology
Sociology
Spanish Studies

Non-Traditional Undergraduate Programs

Bachelor of Science in Nursing for Registered Nurses
Business

ex.cel Programs:

Communication
Management
Marketing

Weekend College:

Business
Human Services
Humanities
Liberal Studies (Education)
Psychology

Certificate/Credential Programs:

Pastoral Counseling
Culture and Spirituality
Educational Therapy
Multi-Subject Credential
Single Subject Credential
Education Specialist, Level 1 and Level 2
Music

Graduate Programs

Business Administration (MBA)
Counseling Psychology
Culture and Spirituality
Education
Music
MSN/MBA (Double Master's in Nursing and Business Administration)
Nursing (Concentrations in Education, Administration, or Family Nurse Practitioner)

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